



**TOWN OF LOOMIS**  
**PLANNING COMMISSION AGENDA**  
**LOOMIS DEPOT**  
**5775 HORSESHOE BAR ROAD**  
**LOOMIS, CALIFORNIA**

**TUESDAY**

**February 23, 2016**

**7:30 PM**

**CALL TO ORDER:** Time: 7:30 pm

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

X Chairman Hogan  
X Commissioner Duncan  
X Commissioner Kelly  
X Commissioner Onderko  
X Commissioner Wilson

**COMMISSION COMMENT FOR ITEMS NOT ON THE AGENDA:** NONE

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** NONE

**TOWN MANAGER REPORT:**

**ADOPTION OF AGENDA:**

If items on the Agenda will be rescheduled for a different day and time, it will be announced at this time. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five minute time limit. The Chairman has the discretion of limiting the total discussion time for an item.

**Motion was made to adopt the Agenda. 1: Kelly, 2 Duncan ; passed by the following vote:**

**Ayes:** Hogan, Kelly, Onderko, Wilson, Duncan

**Noes:** None

**Abstained:** None

**Absent:** None

**AT THIS TIME THE COMMISSION WILL ELECT A CHAIRMAN AND VICE-CHAIRMAN**

**Chairman:** Motion was made to nominate **Mike Hogan** Chairman 1. Wilson 2. Duncan; selected by the following vote:

**Ayes:** Kelly, Onderko, Wilson, Duncan

**Noes:** Hogan

**Abstained:** None

**Absent:** None

**Vice Chairman:** Motion was made to nominate **Jeff Duncan** Vice-Chairman 1. Kelly 2. Onderko; selected by the following vote:

**Ayes:** Hogan, Kelly, Onderko, Wilson, Duncan

**Noes:** None

**Abstained:** None

**Absent:** None

**PUBLIC COMMENT ON CONSENT AGENDA:** none

**CONSENT AGENDA**

**1. PROJECT STATUS REPORT**

**2. JANUARY 26, 2016 MINUTES**

**RECOMMENDATION**

**RECEIVE AND FILE**

**APPROVE**

**Motion was made to adopt the Consent Agenda: 1. Wilson 2. Kelly; passed by the following vote:**

**Ayes:** Hogan, Kelly, Onderko, Wilson, Duncan

**Noes:** None

**Abstained:** None

**Absent:** None

## **PUBLIC HEARING:**

### **3. #15-12 CONDITIONAL USE PERMIT AND MINOR DESIGN REVIEW REQUEST FOR PRE-FABRICATED COMMERCIAL BUILDING INSTALLATION WITHOUT TENANT OCCUPATION AT 3334 SWETZER ROAD, APN: 044-220-041-000**

The applicant/owner requests approval of a Conditional Use Permit and Design Review to allow for the installation of a 6,000-square foot, prefabricated metal commercial building at 3334 Swetzer Road. The site is zoned Limited Industrial (ILT) and designated for industrial use in the General Plan. The use proposed on this parcel is permitted through the Loomis Zoning Code; however, “A Conditional Use Permit (CUP) is required when a proposed land use is listed as “conditionally permitted” by the Zoning Ordinance or a **new building**, greater than 500 square foot addition, lapse in use without required parking for over one year, revision to a building’s recent use requiring additional parking, **or is proposed to be placed on a commercial or industrial site.**” A Design Review Approval is also “required on all **building permits** to be issued in the **Commercial or Industrial zoning district.**” The proposed Project, if granted a Conditional Use Permit and Design Review Approval, could be found to be consistent with the Town of Loomis Zoning Ordinance. Staff believes that this finding can be made for this proposal as conditioned by the Planning Commission.

**RECOMMENDATION:** Hear staff report, take public comment, and consider approval of Resolution #15-12a and b approving the Conditional Use Permit and Minor Design Review , per the findings in Exhibit A and conditions of approval in Exhibit B.

**Commission discussion:** Chairman Hogan voiced concern over and led a discussion about the approval of a foundation permit prior to the approval of the project / design review.

**Public Discussion:** Agent for the owner Dean Peterson discussed the project.

Patricia Green – Kathy Way Loomis – As a representative of the Economic Development Committee spoke on the need for additional commercial space for rent in Loomis, and spoke in favor of the project.

**Commission deliberation:**

Town Manager recommended additional condition of approval that the applicant provide material samples that show actual coloring of building to the Town Manager for approval prior to construction.

**Motion to approve Resolution #15-12a and b approving the Conditional Use Permit and Minor Design Review , per the findings in Exhibit A and conditions of approval in Exhibit B, with the added COA (#66) that the applicant submit exterior building material samples to Planning Director for approval prior to construction: 1. Duncan 2. Wilson; motion was passed by the following vote:**

Ayes: Hogan, Kelly, Onderko, Wilson, Duncan

Noes: None

Abstained: None

Absent: None

## **ADJOURNMENT: 8:52 PM**

Signed, April 26, 2016, at Loomis, California.

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Michael Hogan, Planning Commission Chairman